



**2017 CRYSTAL BEACH TENNIS & YACHT CLUB
Architectural Change, Improvement or Repair APPLICATION**

- **Complete and submit this form to Architectural Committee
c/o Joachim Gmoser**

Joachimmoser@gmail.com (289) 321-0291

**Copy email to: annas@shabriproperties.com; jperry@tlcannon.com;
and DBoyd@KaleidaHealth.Org**

MEMBER APPLICANT: _____

CBTYC ADDRESS: _____

TELEPHONE NUMBER (CBTYC): _____ (OTHER): _____

EMAIL ADDRESS: _____

DESCRIPTION OF PROPOSED CHANGE OR IMPROVEMENT: _____

ESTIMATED COST: _____

ESTIMATED START and COMPLETION DATE: _____

IDENTITY OF LICENSED CONTRACTOR: _____

LICENSED CONTRACTOR ADDRESS: _____

LICENSED CONTRACTOR TELEPHONE: _____

ARE TOWN OF FORT ERIE PERMITS REQUIRED FOR THIS WORK? YES _____ NO _____

(It is the applicant's responsibility to determine necessity of Town permits. You need not obtain the permits until after you have received Board approval for your proposed change or improvement, but if such are required, they must be obtained before work starts.)

Please attach with the form the following information with application:

- _____ **Detailed drawings of proposed construction, to scale**
- _____ **Define and note: materials, color dimensions (height, width, etc.)**
- _____ **Completed Neighbour Notification Form**
- _____ **Licensed contractor, or homeowner, certificate of insurance**
- _____ **Application fee \$150.00**
- _____ **Refundable deposit based on scope of work (per 2017 AC Guidelines)**

(Proof of insurance to name CBTYC as a co-insured with coverage of at least \$1 million.)